FEMA Fire Management Assistance Grant Program (FMAG)

DECLARATION PROCESS

Fire Event

(Uncontrolled with ongoing fire suppression activity)

Declaration Criteria:

- Threat to lives and improved property;
- Availability of State and local firefighting resources;
- High fire danger conditions; and
- Potential major economic impact.

Governor's Authorized Representative (GAR) requests FMAG declaration verbally from FEMA Regional Administrator

GAR submits a completed Request for Fire Management Assistance Declaration request to FEMA Regional Director (RD) using FEMA form 078-0-1

RD and Principal Advisor will verify information submitted by the State

State's request (FF 078-0-1), the Principal Advisor's Report (FF 078-0-2), regional summary and recommendations forwarded to FEMA's Headquarter Office within 14 days of phone request to FEMA Regional Office. Should include discussion of threat of a Major Disaster

Declaration Approved

GAR and FEMA Regional Administrator enter into FEMA-State Agreement for the declared fire

Agreement states understandings, commitments, and conditions under which Federal assistance will be provided

Properly executed amendment required for each subsequent declared fire within the calendar year

Continue to Application Process (next page)

FEMA Associate Director reviews information submitted in State's request.

Determination will be based on conditions of fire or fire complex existing at time of the State's request

Declaration Denied

APPEAL Process:

- One-time request within 30 days
- In writing to the FEMA Regional Administrator
- Determination provided within 90 days
- State may request a time extension in writing within 30 days of the denial.



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APPLICATION PROCESS

Fire Cost Threshold

- Individual Threshold = \$100,000
- Cumulative Threshold = \$500,000
- No pre-positioning costs used to meet the fire cost threshold
- Documentation of eligible fire cost on Project Worksheets
- After fire costs exceed threshold, eligible costs will be cost shared.
 Federal cost share for FMAG is 75%.

Submitting an Application

- Submit SF 424 Request for Federal Assistance
- Submit FF 20-16a Summary of Assurances – Non-construction Programs
- Submit supporting documentation for the budget
- Submit application within 9 months of the declaration (with justification may receive 3 month extension)

Approval of Grant Application

FEMA Regional Director (RD) has 45 days from receipt date of State's grant application/amendment to approve or deny grant application/amendment

Obligation of Grant

State must have current State
Administration Plan and Hazard
Mitigation Plan that has been reviewed
and approved by the FEMA Regional
Administrator prior to grant approval
and obligation of Federal share of
funding.

Sub Grant Application/Approval

- Request for Fire Management Assistance (within timeline set by Grantee)
- Grantee reviews request and submits to FEMA RD
- RD approves or denies based on eligibility requirements in § 204.41
- RD will notify the Grantee of determination and Grantee will notify the Sub grantee applicant

Preparing Project Worksheet (PW)

- RD approves request for FMAG
- Grantee / Sub grantee(s) prepare PW's FF 009-0-0-7
- PW's must be greater than \$1,000
- RD may request assistance from Principle Advisor (PA)
- State will be primary contact on behalf of sub grantee

Submitting a PW

- All PW's submitted through Grantee
- Grantee determines the deadline no later six months from the close of incident period
- At request of Grantee, FEMA Regional Administrator my grant 3 month extension

By submitting applicant's PW's to FEMA, the Grantee is certifying that all costs reported on applicant PW's were incurred for work that was performed in compliance with FEMA laws, regulations, policy and guidance applicable to the FMAG Program and the terms of the FEMA-State Agreement.